



To: Members of the Cabinet

## ***Notice of a Meeting of the Cabinet***

**Tuesday, 26 May 2015 at 2.00 pm**

**Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND**

*Joanna Simons*

Joanna Simons  
Chief Executive

May 2015

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### **Membership**

#### *Councillors*

Ian Hudspeth	<i>Leader of the Council</i>
Rodney Rose	<i>Deputy Leader of the Council</i>
Mrs Judith Heathcoat	<i>Cabinet Member for Adult Social Care</i>
Nick Carter	<i>Cabinet Member for Business &amp; Customer Services</i>
Melinda Tilley	<i>Cabinet Member for Children, Education &amp; Families</i>
Lorraine Lindsay-Gale	<i>Cabinet Member for Cultural &amp; Community Services</i>
David Nimmo Smith	<i>Cabinet Member for Environment</i>
Lawrie Stratford	<i>Cabinet Member for Finance</i>
Hilary Hibbert-Biles	<i>Cabinet Member for Public Health &amp; the Voluntary Sector</i>

*The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.*

*Date of next meeting: 23 June 2015*

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

## 1. **Declarations of Interest**

- guidance note opposite

## 2. **Apologies for Absence**

## 3. **Minutes (Pages 1 - 8)**

To approve the minutes of the meeting held on 21 April 2015 (**CA3**) and to receive information arising from them.

## 4. **Questions from County Councillors**

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

## 5. **Petitions and Public Address**

## 6. **Addressing the Council's Future Challenges (Pages 9 - 16)**

*Cabinet Member: Finance*

*Forward Plan Ref: 2015/032*

*Contact: Claire Phillips, Senior Policy & Performance Officer Tel: (01865) 323967*

Report by Chief Finance Officer and Head of Policy (**CA6**)

It is timely, following the General Election, to take stock of both the council's financial position and its policy priorities, reflecting both local drivers and what we now know of

the national context.

In particular it is clear that local government will face further reductions in funding over the course of this parliament to deliver the savings required by the UK government to reduce the deficit. At the same time we face rising demand for adult and children's social care, in part as a result of our growing population.

We need to consider what will be required for the council to respond to these challenges, building on the approach that has been taken over the past five years.

Cabinet are asked to consider the issues set out in this paper and consider any changes to our financial and corporate strategy that are required at this time.

***The Cabinet is RECOMMENDED to consider the issues set out in this paper and consider any changes to our financial and corporate strategy that are required at this time.***

**7. The Council's Response to the Findings of the Serious Case Review for Children A-F and Further Action Taken in Response to Child Sexual Exploitation in Oxfordshire (Pages 17 - 34)**

*Cabinet Member:* Children, Education & Families

*Forward Plan Ref:* 2015/017

*Contact:* Hannah Farncombe, Safeguarding Manager Tel: (01865) 815273

Report by Director for Children's Services (**CA7**)

The report, sets out the council's response to the findings in the serious case review, which have been accepted in full, and also provides a summary of the action that the council has taken since 2010 when Operation Bullfinch was launched.

***The Committee is RECOMMENDED to note the Council's response to the findings of the Serious Case Review into Children A-F, published in March 2015; and the further actions in progress.***

**8. Support for Children Looked After and Leaving Care into Employment, Education & Training (Pages 35 - 50)**

*Cabinet Member:* Children, Education & Families

*Forward Plan Ref:* 2015/012

*Contact:* Tan Lea, Early Intervention Manager (Central) Tel: (01865) 815902

Report by Director for Children's Services (**CA8**)

The report draws Cabinet's attention to the Education, Training and Employment Strategy for children who are looked after and leaving care and seeks approval for it .

***The Cabinet is RECOMMENDED to approve the strategy***

**9. Supported Transport Programme Public Consultation - Transport Hub & Subsidised Bus Services (Pages 51 - 58)**

*Cabinet Member:* Environment

*Forward Plan Ref:* 2014/161

*Contact:* Josephine Elliott, Programme Manager (Supported Transport) Tel: 07920 084242

Report by Director for Environment & Economy (**CA9**).

This report outlines proposals to deliver £6.25m of savings from the Council's supported transport services by 2017/18. It's estimated that £3.69m of this can be delivered through greater efficiency, brought about by the introduction of a new Transport Hub. We propose to deliver the remaining £2.56m by reducing subsidies to commercial bus operators, while prioritising services used by older people and people with disabilities. If Cabinet permission is granted, this proposal will be subject to a full 12-week public consultation beginning in mid-June, at which point a consultation document including further details will be released.

***The Cabinet is RECOMMENDED to:***

- (a) Note progress with making efficiencies through the introduction of the 'Transport Hub', and plans to make further such efficiencies; and***
- (b) Grant permission to consult on the proposals outlined in the paper.***

**10. Provision of HR and Finance Services by Hampshire County Council (Pages 59 - 64)**

*Cabinet Member:* Deputy Leader

*Forward Plan Ref:* 2015/020

*Contact:* Graham Shaw, Deputy Director for Environment & Economy – Customer Services Tel: 07939 069084

Report by Chief Finance Officer and Chief Human Resources Officer (**CA10**).

In July 2014, Cabinet agreed to join the Hampshire partnership as an operational partner for the provision of back office support services through their Integrated Business Centre with an expected go-live date of 1 July 2015. The report updates Cabinet on the progress to date, confirms the services transferring and the savings that will be achieved both as a direct result of the partnership and those that are achieved as a consequence of the partnership.

***The Cabinet is RECOMMENDED to note the progress made in joining the Hampshire partnership as an operational partner for the provision of back office support services with a confirmed go-live date of 1 July 2015.***

## 11. **England's Economic Heartland - Tri-Counties Prospectus (Pages 65 - 78)**

*Cabinet Member:* Leader

*Forward Plan Ref:* 2015/031

*Contact:* Sue Scane, Director for Environment & Economy Tel: (01865) 816399

Report by Director for Environment & Economy (**CA11**)

In December 2014 the Leaders of the three County Councils set out their proposal for a Tri-County Strategic Alliance. With a population of 1.9m and an economy valued at £46.6bn the area of Oxfordshire, Buckinghamshire and Northamptonshire is an economic powerhouse that rivals any other outside of London. We are an area that is at the heart of science and technology innovation in the UK, one whose market focus is global. The commitment made by the three County Council leaders at Silverstone was in recognition of the fact that in order to continue to prosper there is a need for strategic leadership targeted at addressing barriers to economic growth.

The new Government's commitment to devolution provides the opportunity to seek a new Growth Deal through which we can implement a new delivery model: one that brings together a range of powers, responsibilities and resources in a way previously unseen.

The emerging framework for our proposition has the flexibility to be extended to adjoining areas where there is common cause. At the same time the framework explicitly recognises that whilst partners chose to work together on strategic issues, they retain their own identity and their roles and responsibilities in local issues. We have set out the framework for our proposition in a new brochure – which is being promoted as 'England's Economic Heartland'

The reports sets out engagement and work to date and seeks agreement to the next steps.

***The Cabinet is RECOMMENDED to:***

- (a) endorse the engagement and work that has taken place with Oxfordshire/Buckinghamshire/Northamptonshire County Councils and the Local Enterprise Partnerships;***
- (b) agree to the formation of a Strategic Leaders Board comprised of the three County Councils and three Local Enterprise Partnerships with the remit to:***
  - i) Take forward the engagement and work in order to develop specific proposals that address the barriers to economic growth***
  - ii) Enter into initial dialogue with the Government in respect of seeking devolution of powers, funding and accountability for functions that support economic growth; and***
- (c) agree that a further report be submitted to Cabinet and Local Enterprise***

***Partnership Boards once this further work has been undertaken.***

## **12. Help to Live at Home - Home Care Business Case (Pages 79 - 94)**

*Cabinet Member: Adult Social Care*

*Forward Plan Ref: 2015/017*

*Contact: Shaun Bennett, Commercial Services/Market Development Manager Tel: 07917 211068*

Report by Director of Adult Social Services (**CA12**)

The current model of home care in Oxfordshire will not be able to deliver the capacity and capability required to meet future needs, as providers do not have the security of future business to employ sufficient care staff.

The intention is to develop a new model of home care that will enable people to maximise their independence. The model will involve the following:

- Contracting with a smaller number of providers that supply the Council's commissioned services (i.e. in the region of 10 providers across the county, but no more than 15) so that the level of future business can be assured;
- Approving a small number of providers to work within each of the five geographical localities, which will mitigate the risk of any provider going into liquidation or being placed on safeguarding alert as we don't purchase from providers where they have been 'red' rated (i.e. up to 5 providers within each locality with some working across more than one locality);
- Use of sub-contracting, where appropriate, to ensure that the existing capacity within the home care market is effectively utilised and to encourage the participation of Small and Medium Sized Enterprises (SMEs);
- Adopting flexible cost and volume contracts which guarantee business based on actual delivery, with the option of increasing volume on the same terms;
- Developing outcomes based support plans to enable service users to acquire independent living skills to become more independent, where possible;
- Developing a simple incentivisation model (i.e rewarding providers for delivering outcomes which enable people to become more independent);
- Developing a long list of home care providers as part of the eMarket place, which can be used by those with a Direct Payment and self-funders and which will meet the expectations of the Care Act 2014 to facilitate and shape the wider care market.

***It is RECOMMENDED that Cabinet agrees the proposed Oxfordshire model for home care.***

### 13. Section 75 Agreement (Pages 95 - 132)

*Cabinet Member: Adult Social Care*

*Forward Plan Ref: 2015/004*

*Contact: Benedict Leigh – Strategic Commissioner – Adults Tel: (01865) 323548*

Report by Director of Adult Social Services (**CA13**).

The purpose of this report is to seek approval for variations to the legal agreement under Section 75 of the NHS Act 2006 that governs the existing formal joint working arrangements and pooled budgets between Oxfordshire Clinical Commissioning Group and Oxfordshire County Council from April 2015 onwards.

The report sets out

How the variations to the pooled budget agreement would better support the delivery of Health & Wellbeing Board targets, and support the joint response to national and local strategic challenges.

How the pooled budget agreement will monitor and assure the impact of the Better Care Fund and outcomes based contracting for mental health and older people and ensure compliance with the requirements of the Care Act 2014.

How the pooled budget agreement would support the development of effective integrated commissioning in Oxfordshire.

***The Cabinet is RECOMMENDED to***

- (a) approve the proposed changes to the pooled budget arrangements with Oxfordshire Clinical Commissioning Group, including changes to the Section 75 Agreement for All Client Groups (as set out in Annex 1) to reflect this, subject to the inclusion of any necessary changes in the text as agreed by the Director OF Adult Social Services after consultation with the Cabinet Member for Adult Social Care***
- (b) approve the permanent virement of £0.657m into the Physical Disability Pool in respect of physical disability client contribution budgets as discussed by the physical disability JMG***
- (c) RECOMMEND to County Council the permanent virement of £5.481m into the Learning Disability Pool in respect of learning disability client contribution budgets as discussed by the learning disability JMG; and***
- (d) Delegate authority to the Chief Finance Officers of Oxfordshire County Council and Oxfordshire Clinical Commissioning Group to agree and implement technical changes in the accounting treatment for the Better Care Fund.***
- (e) Cabinet is asked to approve a reduction in the contribution to the Older people's pool by £0.53m and a temporary virement of this amount to the Council's Strategic Measures budget.***



## 14. Equalities - Annual Update (Pages 133 - 156)

*Cabinet Member:* Deputy Leader

*Forward Plan Ref:* 2015/005

*Contact:* Alison Finnimore, Senior Policy Officer Tel: (01865) 815214

Report by Head of Policy (**CA15**)

Oxfordshire County Council is committed to making Oxfordshire a fair and equal place in which to live, work and visit. We want our services to effectively meet the needs of all local residents, including those in rural areas and areas of deprivation. We also aim to ensure that our staff are equipped with the knowledge and skills to meet the diverse needs of customers, that our services are accessible, and to encourage supportive and cohesive communities through our service delivery.

These goals are integral to the work of the council and are ones that we aim to meet regardless of the requirements presented in legislation. The obligations under the Equality Act 2010 present us with an opportunity to highlight examples of our on-going activity in relation to these goals and reinforce our commitment to them.

In 2012 we launched our Equality Policy setting out how we meet our obligations under the Equality Act 2010. In January 2013 and 2014 we published our annual updates on our progress. Both documents can be read here: <http://www.oxfordshire.gov.uk/cms/public-site/equality-and-cohesion>. A third annual update is included in this report in Annex 1.

We have also refreshed the actions against which we are measuring our progress, to ensure that we are reflecting the work of all our service areas and the priorities of the council, as set out in the latest Corporate Plan and directorate Business Strategies. These new actions are the focus of Annex 2.

The council is also required to show it has an adequate evidence base for its decision making. We hold extensive data sets about the Oxfordshire population, which are publically available, on Oxfordshire Insight: <http://insight.oxfordshire.gov.uk/cms/>

***The Cabinet is RECOMMENDED to agree to the new Equality Policy Actions for 2015/16 (Annex 2)***

## 15. Staffing Report - Quarter 4 - 2014 (Pages 157 - 162)

*Cabinet Member:* Deputy Leader

*Forward Plan Ref:* 2014/192

*Contact:* Sue Corrigan, County HR Manager Tel: (01865) 810280

Report by Chief Human Resources Officer (**CA16**)

This report provides an update on staffing numbers and related activity during the

period 1 January 2015 to 31 March 2015. Progress is also tracked on staffing numbers since 31 March 2014 as we continue to implement our Business Strategy.

***The Cabinet is RECOMMENDED to:***

- (a) note the report; and***
- (b) confirm that the Staffing Report meets the requirements in reporting and managing staffing numbers.***

## **16. Forward Plan and Future Business (Pages 163 - 164)**

*Cabinet Member: All*

*Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)*

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA16**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

***The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.***

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